

Jobsite Package

1700 Beltline Road East
PO Box 38
Dyersville, Iowa 52040

Customer Service/Sales Fax
(563) 875-8326

Phone: (563) 875-2858
WATS (800) 228-0290
<http://www.lbrspec.com>



A Leading Distributor of Structural Building Components

717 Holm Avenue
PO Box 141
Story City, Iowa 50248

Fax: (515) 733-2085

Phone: (515) 733-4311
WATS (866) 241-5766
<http://www.lbrspec.com>

WARNING

Installation Information Enclosed: Failure to follow enclosed installation instructions may endanger personal safety and property.

ADVERTENCIA

Informes de instalación incluyó; negligencia obedecer las instrucciones de instalación puede en peligro su propiedad y seguridad personal.

Enclosed:

- *Lumber Specialties credit/back-charge policy (on reverse)*
- *TTB Standard Responsibilities in the Design Process Involving Metal Plate Connected Wood Trusses*
- *TTB Long Span Truss Installation*
- *TTB – Checklist for Handling and Installing Trusses*
- *BCSI-B1 (Guide for handling, installing, and bracing)*
- *BCSI-B2 (Truss installation and temporary bracing)*
- *BCSI-B3 (Web member permanent bracing/reinforcement)*
- *BSCI-B4 (Construction loading)*
- *Truss design drawings*
- *Truss placement plan (when needed)*
- *Supplemental truss details (when needed)*

Special Notes: Trusses over 60 feet in length are very dangerous to install and may require complex temporary and permanent bracing. Always consult a Professional Engineer.

LUMBER SPECIALTIES CREDIT/BACK-CHARGE POLICY

In an attempt to provide the best possible service and product to you, our customer, I ask you to please read and become familiar with our policy on product return, credit and back-charges.

- é *Any damages must be reported immediately and reported on the delivery receipt.*
- é *It is the responsibility of the contractor, builder, framer, etc. (the buyer) to inspect and determine usability of the products upon receipt. If a problem is noted, Lumber Specialties guarantees customer satisfaction as long as the product was built from the correct prints or original prints with written change orders. If you experience a problem, contact us by our toll-free WATS number at **(800) 228-0290** within 24 hours of discovery of the problem.*
- é *Upon notification and verification of an error or defect in our product (not attributable to weather), a written authorization to return the product, alter or modify it, will be issued by Lumber Specialties.*
- é *Credit will be issued upon receipt of product authorized for return and/or for the amount agreed to between Lumber Specialties and the “buyer” for alterations or modifications that are approved in writing. Credit/back-charges will be for an amount not greater than the cost of the product and will not include payment for lost time, pay, or earnings.*
- é *A **restocking fee of 25%** will be assessed for any material returned, providing material is resalable and not a special order item.*
- é *This credit, when/if issued will be considered as partial payment, or credit, against the buyer’s next purchase of Lumber Specialties product. “Stock” inventory returned in an unsalable condition is not eligible for credit, nor special order items.*
- é **Once installed, the product is considered accepted and under no circumstances will a back-charge be accepted or a credit issued.**

If you have any questions concerning the policies Lumber Specialties has written, please call me at (800) 228-0290.

Sincerely,

*Dennis J. Westhoff
Vice President Sales*

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LARGE SPAN INFORMATION SIGN-OFF SHEET

I have received the following:

_____ Initial

Copy of ***Long Span Truss Installation Document*** that requires permanent bracing to be designed and inspected by the Building Designer or delegated professional engineer.

Tips for installing long span trusses:

1. Review BCSI Guide and TTBLONG Installation document.
2. Inspect trusses prior to installing and notify Lumber Specialties of any damage prior to installation.
3. Use experienced framing and crane contractors.
4. Use special care near power lines.

I understand trusses over 60 feet in length can be very dangerous to install and may require complex temporary and permanent bracing. This information (warning) must be passed to all applicable personnel.

Signature

Date

Print Name